

**BOARD OF HEALTH
MEETING MINUTES**

Tuesday, October 7, 2014

**ATTENDEES: Robert O'Hanley, Member
Richard Lombard, Member
Charlotte Parker, Member
Deborah Ketchen, Health Agent
Lori Bentsen, Administrative Asst.**

Meeting Open: 6:35 PM

AGENDA:

The first item on the agenda is the Tea Garden Restaurant. Jin Fa Hu, owner, Jim Scanlan, Scanlan Engineering, Georgetown, MA, Richard Briscoe, R. A. Briscoe, Inc., Groveland, MA are in attendance for this discussion. Jim Scanlan presented to the Board preliminary plans for installation of a 2,500 gallon grease tank. The new 2,500 gallon tank will be installed in addition to the existing 2,000 gallon grease tank. Robert O'Hanley said at the last meeting the Board asked Jin to keep a record book of when he cleans the 35 gallon in house grease trap and also a record of when it is pumped. Robert O'Hanley said Jin has brought the record book and he has reviewed it and everything looks good. The Board agreed and Charlotte Parker said Jin has been compliant with everything the Board asked him to do. Charlotte Parker made a motion to approve the plans for the installation of a 2,500 gallon grease tank. Richard Lombard seconded and it was a unanimous vote.

The second item on the agenda is 40 Seven Star Rd., Lots 1 & 2. Robert O'Hanley said the owner of the property, Robert Ahern, faxed a copy of the court ordered eviction notice to the Board with regard to the person living in the existing house. Robert O'Hanley said that once the person is out of the existing house, demolition is planned and two new homes will be built on each lot, each with a septic system. Robert O'Hanley said there are no variances on new construction septic systems. The Board agreed and said this issue has been resolved.

The third item on the agenda is MVPC food establishment inspector. Robert O'Hanley told the Board that the Selectmen's administrative assistant told Lori that the MVPC contract will have to be resigned by the current Selectmen and

may have to be reviewed again by town counsel and town counsel's fee will have to be paid from Board of Health funds. Richard Lombard said he thought it was decided by the Board to hire an inspector for the spring inspections because that is when the health agent is busy with septic system inspections. Richard Lombard said he went before the finance board and specifically asked that money be appropriated for spring inspections only. Robert O'Hanley said he understands but he now feels we should hire the inspector to do the fall inspections because Deborah has told him that she is very busy with septic systems right now. Robert O'Hanley said these are the easier inspections for the new inspector to do and it will give he or she a chance to familiarize themselves with the town and the food establishments. Richard Lombard said he was concerned that if we use the \$2,000 appropriated for fall inspections, we may not have money to hire an inspector in the spring. Robert O'Hanley said if we start getting low on funds, the health agent will have to do the remaining inspections. Charlotte Parker made a motion to hire Rosemary Decie from MVPC to do the fall food establishment inspections and have Ms. Decie do as many as she can do with the money available and also taking into consideration the possible fee to Kopelman and Paige. Robert O'Hanley seconded and Richard Lombard abstained.

The fourth item on the agenda is 441 Main St. (formerly Esty Lumber) site inspection. Deborah told the Board that she conducted an inspection of the property because of a complaint about a building that was built which she didn't see and about storage of gasoline. Robert O'Hanley said that people in town have been complaining that the building inspector should not have issued the building permit. Robert O'Hanley said the developer, Eric Harper, came before the Planning Board with a conceptual plan but didn't come back for a site plan review. Eric Harper then went before the zoning board and the zoning board approved his plan without planning board approval. Eric Harper wants to have storage units there and the abutters want to be assured no hazardous materials will be stored there. Robert O'Hanley said Deborah may have to do periodic inspections for compliance.

The next item on the agenda is 1 Holly Lane progress report. Deborah told the Board that there is a new person, Karen Miller, handling this property. Deborah told the Board that she sent an email to Karen Miller informing her that the storm door will not close and the property is still not properly marked unsafe. Charlotte Parker asked Deborah what is the condition of the property now. Deborah told the Board that the property is still the same except they have mowed the grass and filled in the pond in the backyard. Charlotte Parker asked Deborah to send

Board of Health Meeting Minutes
October 7, 2014 – Page 3

another email to Karen Miller and ask her for a status report on the property and also to assure the neighbors that we are still working on this. Charlotte Parker and Richard Lombard asked Deborah to extend an invitation to abutter Kelly Procurot to attend a Board meeting to address any future concerns or issues regarding the property.

The last item on the agenda is to vote for Board of Health chairman. Richard Lombard made a motion for Charlotte Parker to be chairman. Charlotte Parker said she was recently elected to the Board and is still learning and at this time will decline. The Board voted by unanimous vote for Robert O'Hanley to be chairman. The Board said that they will revisit this issue when the town holds elections in the spring because the chairmanship should be on a rotating basis.

The Board approved meeting minutes of 8/6/14 by unanimous vote. The Board tabled approval of meeting minutes of 8/27/14 to the next meeting.

Meeting adjourned 7:35 PM

Next Board of Health meeting is scheduled for November 5, 2014 at 6:30 PM